



**ACADIANA AREA  
HUMAN SERVICES DISTRICT**  
Serving Acadiana with Quality, Compassionate Care

**Board Meeting Minutes  
March 15, 2021**

Meeting held at 302 Dulles Dr. Lafayette, LA. 70506. Auditorium #4 or if Zoom Meeting held via Zoom teleconference/call pursuant to Louisiana Governor Edwards' Executive Order JBE-2020-30

**Members Present:** Elizabeth West (Governor Appointment/Evangeline Parish); Janise Hardy (Vermilion Parish); Quinta Thompson (Governor Appointment/Lafayette Parish); Yasmin Welch (Lafayette Parish); Carol Broussard (Iberia Parish); John Stefanski (Acadia Parish).

**Members Absent:** Micah Moscovis (St. Landry Parish); Winford Amos (St. Martin Parish); David Merrill (Governor Appointment/Iberia Parish);

**Others in Attendance:** Brad Farmer, Executive Director; Tosha Latiolais, Administrative Assistant; Jennifer Stelly, Director of Human Resource; Tammara Smith, CCO; Daniel Leger, CFO; Troy Abshire, Director of Developmental Disabilities; Tynese Breaux, Tyler Behavior Health Clinic Manager

1. A quorum was present and the meeting called to order 3:25p.m. by Janise Hardy.
2. Notice of the meeting was posted and copy of Open Meeting Law was available. No member of the public present.
3. A motion was made by Elizabeth West and seconded by Carol Broussard to accept the Consent Agenda. Motion passed unanimously.
4. Yasmin Welch requested a discussion of data integrity. Inquired about the ability to obtain better data from reports; what procedures are in place to resolve data errors, and does the contract with the vendor include the correction of these data errors to flag and alter algorithms resulting from errors? Mr. Farmer confirmed that AAHSD has an ongoing working relationship with the vendor in which weekly calls are conducted to produce a resolution. Also noted that the vendor will pull reports and send directly to the state to see if it is pulling the same data errors.
  - Topic 1 Board-ED Linkage: Accountability of Executive Director (Pol 3.3)
  - Topic 2 Board-ED Linkage: Delegation to Executive Director (Pol 3.4)

5. Comments from Executive Director:

- Topic 1 Camp Chicot update
  - Camp Chicot, which is the last camp in the state, contacted AAHSD Executive Director and requested coverage in the month of April; however, the camp may be closed by the end of March and may not open in April.
- Topic 2 COVID Update
  - Back to work notices were sent out to AAHSD staff advising of a return to work date on March 29, 2021 and clients to start returning for their initial appointments in person. Appointments will no longer be conducted over the phone. Clients will be able to have in-person face-to-face or zoom appointments. Office hours will continue be Monday-Friday 8:00am-4:30pm. All voluntary staff who requested to receive the COVID19 vaccine have received both doses.
- Topic 3 Budget update
  - No new updates at this time as legislative sessions are still in progress. Mr. Farmer advised that our clinic is currently involved in numerous programs that involve grants. Will provide list of contracts and budget to the Board Members for review as requested.
- Topic 4 Pharmacy update
  - Remodeling is complete at the Crowley location. Once the inspection and license is approved, it will be the only Tele-pharmacy in the State of Louisiana.

6. Comments from the Chair:

- Topic 1 Board Advocacy Reports
    - John Stefanski advised that there will be funds coming from the stimulus plan that the state will be receiving which will be allocated to the Parishes but has specific guidelines for spending.
  - Topic 2 Program services discussion
    - Janise Hardy recommended to combine both the Children's Service Report and Adult Service Report data for review during meetings to support proficient time flow.
7. Next meeting to be conducted April 19, 2021. Meeting notices will be sent out and posted.
8. Motion to adjourn by Elizabeth West and seconded by Carol Broussard. Meeting adjourned 4:15pm.

Submitted by:

  
Quinta Thompson,  
AAHSD Board Secretary